

(f) Steps to underline the text area labelled **A** include:

I

- Select the text
- Press the keyboard key combination Ctrl+U

if any

II

- Select the text
- From the formatting toolbar, click on the underline icon/button/option/command

III

- Select the text
- On the Home Tab, click on the underline icon/button/option/command

[Any of the steps correct = 4 marks]

(g) Formatting/Text Formatting *(check spelling)*

[2 marks]

QUESTION 2

(a)

10 x 1 mark

BACK VIEW	FRONT VIEW	INSIDE VIEW
VGA Port	CD/DVD slot	CPU
Power Supply Port	Floppy Disc slot	Memory
PS/2 Port	Power button	Motherboard

[1 mark at every correct position = 9 marks]

(b) Copyright is an exclusive legal right that prohibits the copying of another person's intellectual property without permission.

[3 marks]

QUESTION 3

(a) **Hardware:** It is the physical components that make up the computer system

[3 marks]

(b) **Network:** The interconnection of computers and other devices for the purpose of handling and sharing information/resources.

[3 marks]

(c) **Software:** It is a program/set of instructions that tells the computer what to do.

[3 marks]

**2019 BASIC EDUCATION CERTIFICATE EXAMINATION
FOR SCHOOL CANDIDATES**

INFORMATION AND COMMUNICATIONS TECHNOLOGY 2

FINAL MARKING SCHEME

QUESTION 1

(a) Word Processing Software/Word Processing/Word Processor/Word
[2 marks]

(b) Examples of the application software used include:

- | | |
|---|-------------------------------|
| (i) Microsoft Word/Microsoft Office Word/ MS Word/ MS Office Word | (xiv) Kingsoft Writer |
| (ii) WordPad | (xv) Apache OpenOffice Writer |
| (iii) AbiWord | (xvi) Bean |
| (iv) WordPerfect | (xvii) Calligra Words |
| (v) WordStar | (xviii) Groff |
| (vi) Pages | (xix) JWPce |
| (vii) LibreOffice Writer | (xx) KWord |
| (viii) IBM Lotus Word Pro | (xxi) LyX |
| (ix) KWord | (xxii) Ted |
| (x) Jarte | (xxiii) WordGraph |
| (xi) Nisus Writer | (xxiv) AbleWord |
| (xii) GNU TeXmacs | (xxv) RoughDraft |
| (xiii) Atlantis Word processor | (xxvi) WriteMonkey |
| <i>Note pad</i> | (xxvii) FocusWriter |
| | (xxviii) Judoom |
| | (xxix) AEdit etc. |

[Any 2 x 1 marks = 2 marks]

(c) Heading/Caption/Title/Topic (*Header not accepted*)
[2 marks]

(d)

(i) potentially deadly - Bold	
(ii) harmful organisms - Italic	
(iii) Medical research - Bold Italic / <i>Bold and Italic</i>	

[2 marks each = 6 marks]

(e) The type of alignment applied to the paragraphs are:
B: Justify/Justified
C: Align Text Left/Left Align/Align Text to the Left
D: Align Text Right/Right Align/Align Text to the Right
 [2 marks each = 6 marks]

- (d) **Virus:** It is a software capable of replicating itself and usually causes harm to files or programs on the same computer or another computer over a network.

OR

A malicious software specifically designed to cause a computer system to be slow and malfunction

[3 marks]

QUESTION 4

(a)

- (i) **Floppy disk:** It is used for data storage, backup and for transfer of small amount of data. [2 marks]
- (ii) **Keyboard:** It is used to enter/input/send data/information into a computer/computer system. *for typing* [2 marks]
- (iii) **Uninterruptible Power Supply:** It provides power to the computer system when the input power source or mains power fails. [2 marks]

(b)

- (i) **Clicking:** Pressing and releasing the left mouse button usually with the index finger once without moving the mouse. [3 marks]
- (ii) **Dragging:** Pressing and holding down the left mouse button usually with the index finger and moving the mouse. [3 marks]

QUESTION 5

(a) Uses of computers in education include:

- It is used to enhance teaching and learning
- It is used to search for information online
- It is used to help accomplish assignments
- It is used to bring lessons to reality
- It is used to keep student's records in the school, etc

[Any 3 x 2 marks each = 3 x 2 = 6 marks]

(b) Uses of computers in everyday life include:

- It is used for playing games
- It is used for entertainment
- It is used for buying and selling online
- It is used for controlling car alarms
- It is used for banking, etc

[Any 3 x 2 marks each = 3 x 2 = 6 marks]

1. R.K. MENON
2. TSIBUAH, SAMUEL A.K.K