

Akoteykrom No. 1 D/A Basic School,  
C/o GES Box 22,  
Assindarmang.  
3<sup>rd</sup> October, 2014.

THE DIRECTOR  
ASSIN SOUTH EDUCATION OFFICE  
ASSINDARMANG

Dear Madam,

**LETTER OF RE-ACTIVATION**

NAME: Helen AkweleyMensah  
STAFF ID: 740238  
ACC. NO: 1120000367631  
SSNIT: C018807050305  
REG. NO.1956/2012  
RANK: Snr. Sup II  
PHONE: 0205198803

I wish to apply for re-activation of salary. I am a staff of Akoteykrom No. 1 D/A Basic School and have been at post since 1<sup>st</sup> September, 2012. My salary for the month of September, 2014 has been slashed off. Hence my application for re-activation.

Counting on your outstanding cooperation.

Thank you.

Yours faithfully,



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Helen AkweleyMensah  
(Teacher)