SECOND TERM WEEKLY LESSON NOTES – B8 WEEK 6

Week Ending: 12-05-2023	DAY:		Subject:	Computing			
Duration: 60mins			Strand: Productivity Software				
Class: B8	Class Si	ize:	Sub Strand: Introduction to Desktop Publishing				
Content Standard: Indicator:				nodify text using different I of 2			
Performance Indicator: Learners can add and modify text using different font types				Core Competencies: CC8.2: CP6.1			
Reference: Computing Curriculum P.	.g. 31						
Activities For Learning & Assessm	nent			Resources	Progression		
Starter (5mins) Revise with learners to review their understanding in the previous lesson. Share performance indicators and introduce the lesson.				Pictures and videos	Adding and modifying text using different font types to MS Publisher document		
Main (35mins) Guide learners to explore addition and font types in your document. I. Open your Publisher document and click on 2. Click on the "Text Box" button in the "Obje Alternatively, you can click on an existing text 3. Type the text that you want to add to your 4. To change the font of the text, select the te 5. Click on the "Font" dropdown menu in the 6. Choose a font from the list of available font and color from the same dropdown menu. 7. If you want to use a font that is not available Fonts" option at the bottom of the dropdown I	the "Home" cts" group to box to edit th document. ext that you w "Font" group o cs. You can als le in the drop list. This will o	tab in the ribbon insert a new text e text within it. ant to modify. on the "Home" ta so change the fond down menu, click	menu. box. b. size, style, on the "More				
where you can choose from a wider variety of 8. In the "Font" dialog box, you can also choos spacing, text effects, and advanced typography <u>To modify existing text</u> , 1. Click on the text that you want to modify. 2. Use the "Font" dropdown menu on the "Ho and color as desired.	se additional f y settings. ome" tab to ch	nange the font typ	e, size, style,				
3. To format text as bold, italic, or underlined, buttons in the "Font" group.4. You can also adjust the spacing, alignment, "Paragraph" group on the "Home" tab.							

<u>Assessment</u> Can you import custom fonts into MS Publisher? How can you apply the same font to multiple text boxes or objects in MS Publisher?		
Reflection (10mins) Use peer discussion and effective questioning to find out from learners		
what they have learnt during the lesson.		
Take feedback from learners and summarize the lesson.		
Homework/Project Work/Community Engagement Suggestions		
Learners in groups, create and save a new document from a blank or pre-	designed template	
Cross-Curriculum Links/Cross-Cutting Issues		
None		
Potential Misconceptions/Student Learning Difficulties		
None		

Revise with learners to review their understanding in the previous lesson.videospresenting a Publisher documentShare performance indicators and introduce the lesson. <th>Week Ending: 12-05-2023</th> <th>DAY:</th> <th>Subject:</th> <th colspan="4">Subject: Computing</th>	Week Ending: 12-05-2023	DAY:	Subject:	Subject: Computing			
Class Job Publishing Lesson: Content Standard: Indicator: Publishing Lesson: B2.3.1. Demonstrate how to use B9.2.3.1.7 Create and present a Publisher document (flyer, advertisement, invitation cards, business cards) 2 of 2 Performance Indicator: Lesson: CC8.2: CP6.1 Reference: Computing Curriculum P.g. 31 Creating and videos Progression Starter (Smins) Pictures and videos Creating and presenting a Publisher document Videos Share performance indicators and introduce the lesson. Pictures and videos Creating and presenting a Publisher document Main (35mins) Ask learners to launch the MS Publisher. Revise with them some features of the publisher window. Creating and presenting a Publisher document Learners explore addition and modification of pictures from different sources to your document by working in pairs. Guide learners to create a one-page Publisher document Eg. flyer, advertisement, invitation cards, business cards, etc. Present documents to demonstrate creative abilities. Assessment Learners create and present a Publisher document Eg. flyer, advertisement, invitation cards, business cards, etc. Present documents to demonstrate creative abilities. Assessment Image addition do the page addition. Guide learners to create an o	Duration: 60mins Strand: F		Productivity Software				
BB.2.3.1. Demonstrate how to use MS-Publisher B9.2.3.1.7 Create and present a Publisher document (flyer, advertisement, invitation cards, business cards) 2 of 2 Performance Indicator: Learners can create and present a Publisher document Core Competencies: CC8.2: CP6.1 >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	Class: B8	Class Size:		1d: Introduction to Desktop			
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